



Velvyslanectví České republiky  
v Londýně  
Konzulární oddělení

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London, 13<sup>th</sup> February 2020

To Whom It May Concern;

This letter is to serve as my formal recommendation for Ms Marie Zámečnicková. Marie worked for the Consular Section of the Embassy of the Czech Republic in London as an intern from 2<sup>nd</sup> September 2019 to 13<sup>th</sup> February 2020.

During her internship at the Embassy, Marie worked on a variety of tasks connected with the consular service and consular protection. Her work predominantly included administrative activity, creating information leaflets, translating, communication with consular clients and also hosting and managing cultural events. Marie demonstrated a strong work ethic and an ability to work effectively in an international environment.

Marie was using her profound English language skills on a daily basis while working at the Consular Section. This allowed her to communicate effectively with colleagues and Embassy partners from all over the United Kingdom.

During her tenure with our office, Marie impressed us with her enthusiasm, helpfulness and people skills. I wish her success in her future endeavours and have no hesitation in recommending her for whatever position she applies for. Please do not hesitate to contact me should you have any questions.

Sincerely,

Viera Jarešová  
Head of the Consular Section

Many things have already been said in the abovementioned text. I would nevertheless also like to add to Marie's strengths her uncompromising responsibility and her very sensitive approach to all her tasks. She convincingly showed the effort not only to manage her tasks but also to understand their wider context and thus to work even more efficiently.

HE Libor Sečka  
Ambassador of the Czech Republic